

SUBMISSION OF NAME OF APPLICANTS

It is laid down in para 9.1 of the NESM Vol.-1 Part-1 that the scheme of selection against vacancies should be made by the Employment Officer and that this task should not be entrusted to the Non Gazetted Staff. The Cabinet Clerk in the Employment Exchange is responsible for maintaining the L.R. and has to ensure at the time of selection that all the X-1 cards are filed properly. It has, therefore, been decided that at the time of selection, the Cabinet Clerk will furnish X-1 cards of the applicants as per directions of the Employment Officer. He will also record registration No. of these X-1 cards on the back of X-2-A and will also certify that all the X-1 cards are according to the seniority in registration and that on X-1 card has been left out Subsequently, the Employment Officer will select suitable applicants against the vacancy keeping in view their seniority in registration and other terms and conditions laid down by the Employer and record their registration Nos. (with old seniority, if any), along with the scheme of selection on X-2 A under has dated signatures.

According to P.C. No. 35/97/9.13, 20 applicants are to be called against one vacancy while preparing the scheme of selection, the last date upto which candidates are being considered (all applicants are to be considered keeping in view their qualifications, and age) e.g. if 18 applicants, are considered in the scheme of selection registered upto 30.11.1992 and it in this way, if 2 applicants are deprived opportunity on PSI and on 1.12.1993, 10 applicants are registered and all within the scheme of selection, all the applicants should be included in the scheme of selection and in this way in the submission exceeds the prescribed limit then the applicants be given this benefit keeping in view their interest.

It is clear from the above that due to the submission limit the dates of registration should not be bifurcated but all should be submitted provided they fulfil all the prescribed qualification.

In compliance with the Govt. order dated 21.2.1989 the School/ college/ institution/ Govt. Agency and other such employers who receive grants from the Govt., the applicants are to be submitted strictly according to seniority in registration. In this respect it is made clear that private employers should be allowed to select the candidates from Live Register.

Against every vacancy circulated by the S.E.Hr./CUC Cell/SC cell or at district/ Divisional level, the scheme of selection should be drawn irrespective of the mobility as indicated in X-1 cards of the eligible candidates.

