

No. 2/47/2007-1Pension

From

The Principal Secretary to Government Haryana,
Finance Department.

To

1. All Head of Departments, Commissioners of Divisions.
2. All Deputy Commissioner & Sub Divisional Officers (Civil) in Haryana.
3. The Registrar, Punjab & Haryana High Court, Chandigarh.

Dated Chandigarh the 26th November, 2012

Subject:- New Defined Contribution Pension Scheme- "Missing Credits Report".

Kindly refer to Finance Department letter No. 1/1/2004-1Pension dated 4-12-2008 vide which guidelines for implementation of Defined Contributory Pension Scheme were issued. Thereafter various instructions have also been issued from time to time for proper implementation of Defined Contributory Pension Scheme.

2. Pension Fund Regulatory & Development Authority (PFRDA), New Delhi has informed that following common errors are committed by departments while uploading Subscriber Contribution Files (SCF):-

- (i) Uploading regular contributions as arrears.
- (ii) Selection of the month of upload as the month of contribution.
- (iii) Treating pending 2-3 months contribution as arrears instead of regular.
- (iv) Not providing appropriate remarks in contribution file for arrear contributions.

3. The above errors can lead to situations where contributions could be uploaded multiple times for the same month (or period) or be missed out completely for some months. In extreme cases this could lead to **frauds, manipulation and loss to the exchequer**. From the subscribers point to view such errors can lead to missing subscriptions and lack of clarity in the annual statement of transactions leading to rise in subscriber grievances. Moreover these errors vitiate the "Missing Credit" report rendering it sub optimal for use as a management tool.

4. Hence to avoid such mistakes in future, you are requested to **direct all the Drawing & Disbursing Officer** working under your control to ensure that while preparing the salary bills, the contributions are correctly marked as "**arrear/regular**" and in case of arrear contribution "**period of arrear**" and nature thereof is also indicated. In cases where regular salaries drawn after a gap of time due to some reason then contribution needs to be treated as regular for the specific month and arrear should be only in such cases where salary has already been drawn but due to some reason there is increase in salary at a later stage.

for
Under Secretary Finance(Pension)
for Principal Secretary to Government Haryana,
Finance Department

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U.O. No. 2/47/2007-1Pension

Dated, Chandigarh, the 26-11-2012

A copy is forwarded for information and necessary action to:-

1. Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries to Government Haryana.

Under Secretary Finance (Pension)
for Principal Secretary to Government Haryana,
Finance Department.

To

1. Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries to Government Haryana.

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Dated, Chandigarh, the 26-11-2012

A copy is forwarded for information and necessary action to:-

1. All the Principal Secretaries to Govt. Haryana.
2. All Administrative Secretaries to Government Haryana.

Under Secretary Finance (Pension)
for Principal Secretary to Government Haryana,
Finance Department.

To

1. All the Principal Secretaries to Govt. Haryana.
2. All Administrative Secretaries to Government Haryana.

U.O. No. 2/47/2007-1Pension
Endst. No. 2/47/2007-1Pension

Dated, Chandigarh, the 26-11-2012
Dated, Chandigarh, the 26-11-2012

A copy is forwarded to following for information and necessary action:-

1. Nodal Officer (NPS)-cum-Accounts Officer, O/o Director, Treasuries & Accounts, Haryana, 30 Bays Building, Sector-17, Chandigarh.
2. In-charge, Computer Cell, Finance Department for placing the same on FD's website i.e. www.finhy.gov.in

Under Secretary Finance (Pension)
for Principal Secretary to Government Haryana,
Finance Department.

Endst. No. 2/47/2007-1Pension

Dated, Chandigarh, the 26-11-2012

A copy is forwarded to following for information and necessary action:-

1. Executive Director, Pension Fund Regulatory & Development Authority, 1st Floor, ICADR Building, Plot No. 6, Vasant Kunj, Institutional Area, Phase-II, New Delhi- 110070 w.r.t. D.O. No. 8/1/2010-PFRDA dated 28-8-2012.
2. Sh. Sunil Samuel, Assistant Vice President, CRA-SBU, National Security Depositors Ltd., 4th Floor, 'A' Wing, Trade World, Kamla Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai-400013.

Under Secretary Finance (Pension)
for Principal Secretary to Government Haryana,
Finance Department.

श्रीमान् निदेशपाल,
हरियाणा, चण्डीगढ़।

प्र. क्र. सी-1 (प्र.स.)/

दिनांक: 29-11-2012

इसके एक प्रतियाँ निम्न लिखित को भेजा जा रहा है/ भेजा जा रहा है।
 1. हरियाणा, राज्य के सभी लोक सेवा आयोगों को।
 2. एक प्रतियाँ नि.स. के निदेशपाल को।
 3. एक प्रतियाँ नि.स. के कार्यालय को।

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