

No. 2/2/2012-WM(3)

From

Principal Secretary to Government Haryana,  
Finance Department.

To

1. All Heads of Departments in Haryana.
2. The Registrar, Punjab and Haryana High Court & All District & Session Judges in Haryana State.
3. All Commissioners of Divisions, Deputy Commissioners & S.D.Os. (Civil) in Haryana.

Dated, Chandigarh the 6.9.2012

**Subject:- Non-posting of credits/repayments deposited by Loanees into banks/treasuries by cheques/cash against HBA/MCA/Computer Advance taken by them from Haryana State.**

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Sir,

I am directed to refer on the subject noted above and to say that Principal Accountant General (A&E), Haryana office has pointed out that some Loanees/Departments/DDOs deposit cash or cheque into Banks or Treasuries on account of repayments against the long term advances (House Building Advance, Motor Car Advance, Computer Advance etc.) taken by these loanees from Haryana Government under Head of Accounts "7610-Loans/Advances to Government Servants". These challans are received in their office from different Treasuries of Haryana alongwith monthly civil accounts. However, this has been noticed that the complete details/information in respect of these loanees, such as Name of Loanee, His/Her GPF Account No./PRAN Number, Complete address of DDOs (with name), Parent department/DDOs etc. are not quoted by the Loanees/Departments/Drawing and Disbursing Offices (DDOs/Treasury Officers (TOs) on these Challans. In the absence of these complete details, large number of challans are not posted in the respective Loan Accounts of the concerned Loanees. As a result the Principal Accountant General office is facing difficulty while credit/debit posting of various long term advances in the respective loan account of the concerned loanees.

It is, therefore, requested to issue necessary instructions to all DDOs working under their control for quoting the detailed information i.e. Name of loanees, GPF Account number/PRAN Number, complete address of DDO (with Name), Parent department/DDO etc. in their Challans/Bills for further submission to concerned Treasury.

Yours faithfully,

*Sarla Rani*  
(Sarla Rani)

Under Secretary Finance  
for Principal Secretary to Govt., Haryana,  
Finance Department.

No. 2/2/2012-WM(3)

Dated, Chandigarh the 6.9.2012

A copy is forwarded to the Principal Accountant General (A&E) Haryana, Chandigarh w.r.t. his D.O. letter No. DAG (A/c & VLC) ND/12-13/4 dated 20.4.2012 for information.

*Sarla Rani*  
Under Secretary Finance  
for Principal Secretary to Govt., Haryana,  
Finance Department.

A copy alongwith with a copy of letter No. DAG (A/cs & VLC)NDC/12-13/4, dated 20.04.2012 received from Shri S.S. Dudhwal, Deputy Accountant General (A/cs & VLC O/o the Principal Accountant General (A&E), Haryana, Chandigarh is forwarded to the Director, Treasury and Accounts, Haryana, Chandigarh with the request to issue necessary and strict instructions all TOs/ATOs and banks to not to accept challans from any loanee if it does not contain complete details of loanees i.e. Name of loanees GPF Account number/PRAN Number, complete address of DDOs (with Name), Parent department/DDOs etc.

*Sarla Rani*

Under Secretary Finance  
for Principal Secretary to Govt., Haryana,  
Finance Department.

A copy is forwarded to the following for information & necessary action:-

1. The Additional Chief Secretary and Financial Commissioner to Govt., Haryana, Revenue and Disaster Management Department.
2. All the Additional Chief Secretaries/Principal Secretaries/Administrative Secretaries to Government of Haryana for information and necessary action.

*Sarla Rani*

Under Secretary Finance  
for Principal Secretary to Govt., Haryana,  
Finance Department.

To

1. The Additional Chief Secretary and Financial Commissioner to Govt., Haryana, Revenue and Disaster Management Department.
2. All the Additional Chief Secretaries & Principal Secretaries/  
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Dated, Chandigarh the 6.9.2012  
Dated, Chandigarh the 6.9.2012

A copy each is forwarded to the following for information and necessary action:

1. State Election Commissioner, Haryana.
2. Principal Resident Commissioner, Government of Haryana, Haryana Bhawan, New Delhi.
3. Secretary to Governor, Haryana.
4. Secretary, Haryana Vidhan Sabha.
5. Directors of Medical Colleges in Haryana State.
6. Member Secretary, Haryana Bureau of Public Enterprises.

*Sarla Rani*

Under Secretary Finance  
for Principal Secretary to Govt., Haryana,  
Finance Department.

A copy each is forwarded to the Principal Secretary/Additional Principal Secretary I&II/Deputy Principal Secretary/Principal OSD/OSD/Political Advisor/Special Senior Secretaries/Senior Secretaries/Secretaries/ Private Secretaries to the Chief Minister/ Ministers/ Ministers of State/Chief Parliamentary Secretaries for the information of Chief Minister /Ministers/Ministers of State/Chief Parliamentary Secretaries, Haryana.

*Sarla Rani*

Under Secretary Finance  
for Principal Secretary to Govt., Haryana,  
Finance Department.

To

The Principal Secretary/Additional Principal Secretary I & II/ Deputy Principal Secretary/ Principal OSD/OSD/ Political Advisor/ Special Senior Secretaries/Senior Secretaries/ Secretaries/Private Secretaries to the Chief Minister/Ministers/Ministers of State/ Chief Parliamentary Secretaries, Haryana.

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Dated, Chandigarh the 6.9.2012

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