

No. 5/27/98-1FR
 GOVERNMENT OF HARYANA
 FINANCE DEPARTMENT

Dated : Chandigarh, the 20th June, 2012

OFFICE MEMORANDUM

Subject: **Revised structure of admissibility of Travelling Allowance, Daily Allowance, Travelling Entitlement, etc.**

Sir/Madam,

I am directed to invite your attention to the instructions issued vide FD's Office Memorandum No. 5/27/98-1FR dated 31.12.2010 on the subject noted above and to state that the matter regarding clarifications/relaxation in respect of journey by Air and Volvo Bus has been engaging the attention of the Finance Department. After due consideration decision has been taken to change the existing provision(s) in this regard as under:-

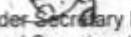
A. Entitlement of Journey by Air while on tour within or out of India & By Bus :-

Grade	Journey by Air	Journey by Bus
Gr. I (HAG and above or Gr. Pay 10,000)	(i) The Chief Secretary to Govt. Haryana and other officers drawing pay in the grade of Chief Secretary are entitled to travel by air in Business Class within India and /1st Class out of India. (ii) Officers in the HAG of Rs.67000-79000 are entitled to travel by air in Business Class within India/out of India. (iii) Officers in the Grade pay of Rs.10,000 are entitled to travel by air in Economy class within India and Premium Economy class out of India.	(i) AC Bus (ii) Volvo Bus of Haryana Roadways.
Gr. II (Gr. Pay 8900-9800)	Economy Class within or out of India.	(i) AC Bus (ii) Volvo Bus of Haryana Roadways
Gr. III (Gr. Pay 4600-8800)	(i) Officers in the Grade pay of Rs.8700/- may travel by air in Economy Class both in domestic and international travel. (ii) Officers in the Grade Pay of Rs.4600 to 8600 may travel by air in Economy Class where the journey is of more than 500 kms. which cannot be performed by overnight by train and provided prior approval of the concerned Administrative Secretary is invariably obtained. In no circumstances ex-post facto approval of the Administrative Secy. will be entertained. (iii) HOD/Special Secretary/Joint Secretary has no need to obtain prior approval of Administrative Secretary to journey by air and condition of journey beyond 500 kms. is also not applicable to him.	(i) AC Bus (ii) Volvo Bus of Haryana Roadways
Gr. IV (Gr. Pay 2500-4200)	Economy Class (Out of India only)	Ordinary Bus/Deluxe Bus
Gr. V (Gr. Pay 1300-2400)	Economy Class (Out of India only)	Ordinary Bus

The instructions issued by the Chief Secretary/Finance Department regarding economy in expenditure of TA/DA should also be kept in view by all the officers/officials.

These may please be brought to the notice of all concerned

Yours faithfully,


 Under Secretary Finance,
 for Principal Secretary to Government,
 Haryana, Finance Department.

DGE (07)
 25.6.12

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Endst. No. 5/27/98-1FR

Dated: Chandigarh, the 20th June, 2012

A copy is forwarded to the following for information and necessary action :-

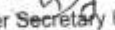
1. All the Principal Secretaries/ Administrative Secretaries to Government of Haryana.
2. All the Heads of Department, Haryana.
3. All the Divisional Commissioners in Haryana.
4. Registrar (General), High Court of Punjab & Haryana.
5. All the District & Sessions Judges in Haryana.
6. All the Deputy Commissioners in Haryana.
7. All the Sub Divisional Officers in Haryana.


Under Secretary Finance,
for Principal Secretary to Government,
Haryana, Finance Department.

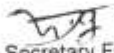
Endst. No. 5/27/98-1FR

Dated: Chandigarh, the 20th June, 2012

1. A copy is forwarded to the following for information and necessary action at their end:
2. Accountant General (A&E/ Audit), Haryana.
3. Director, Treasury & Accounts, Haryana.


Under Secretary Finance,
for Principal Secretary to Government,
Haryana, Finance Department.

A copy is forwarded to the Principal Secretary/Additional Principal Secretary-I&II/OSD-I&II to Chief Minister, Haryana for information.


Under Secretary Finance,
for Principal Secretary to Government,
Haryana, Finance Department.


To

The Principal Secretary/Additional Principal Secretary-I & II/
OSD-I & II to Chief Minister, Haryana.

U.O.No. 5/27/98-1FR

Dated: Chandigarh, the 20th June, 2012

A copy is forwarded to All Senior Secretaries/Secretaries/Private Secretaries to Chief Minister/Ministers/State Ministers, Haryana for information.


Under Secretary Finance,
for Principal Secretary to Government,
Haryana, Finance Department.

To

All Senior Secretaries/Secretaries/Private Secretaries to
Chief Minister/Ministers/State Ministers, Haryana.

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INTERNAL CIRCULATIONS

- (i) All the Officers/Deputy Secretaries/Under Secretaries/Superintendents of F.D.
- (ii) In charge, Computer Cell (F.D.)